Set out below is a guide to commonly used financial, industry and Group related terms in the Annual Report and Accounts. These are not precise definitions and are included to provide readers with a guide to the general meaning of the terms.

AGM

Annual General Meeting

ASE

National Institute for Automotive Service Excellence, a US non-profit organisation promoting excellence in vehicle repair.

BAYE

Buy As You Earn

The Board

The Board of Directors of the Company

CAF

Construcciones y Auxiliar de Ferrocarriles, a Spanish train manufacturer

CGU

Cash Generating Unit

CO₂(e)

Carbon dioxide equivalent, allowing other greenhouse gas emissions to be expressed in terms of carbon dioxide based on their relative global warming potential. Usually expressed as per kilometre or per passenger kilometre

Company

FirstGroup plc, a company registered in Scotland with number SC157176 whose registered office is at 395 King Street, Aberdeen AB24 5RP

CPI

Consumer price index, an inflation measure that excludes certain housing-related costs

Defra

Department for Environment, Food and Rural Affairs (UK Government)

DfT

Department for Transport

Dividend

Amount payable per ordinary share on an interim and final basis

EABP

Executive Annual Bonus Plan

EBITD/

Earnings before interest, tax, depreciation and amortisation, calculated as adjusted operating profit less capital grant amortisation plus depreciation

EBT

Employee benefit trust

EPA

United States Environmental Protection Agency

EP

Earnings per share

GHG

Greenhouse gas emissions

GPS

Global positioning system

Group

FirstGroup plc and its subsidiaries

GWF

Great Western Railway franchise

IAS

International Accounting Standards

IFRS

International Financial Reporting Standards

KPIs

Key performance indicators, financial and nonfinancial metrics used to define and measure progress towards our strategic objectives

LBG

London Benchmarking Group, an organisation that has created a framework for measuring community impact

LGPS

Local Government Pension Scheme

Like-for-like revenue

Revenue adjusted for changes in the composition of a divisional portfolio, holiday timing, 53rd week, severe weather and other factors, for example engineering possessions in First Rail, that distort the year-on-year trends in our passenger revenue businesses

Local authority

Local government organisations in the UK, including unitary, metropolitan, district and county councils

LTIP

Long-Term Incentive Plan

Net cash flow

'Net cash inflow' is described in the table shown on page 27 of the financial review

Net debt

The value of Group external borrowings excluding the fair value adjustment for coupon swaps designated against certain bonds, excluding accrued interest, less cash balances

Network Rail

Owner and operator of Britain's rail infrastructure

XOV

A generic term for the nitrogen oxides that are most relevant for air pollution

Ordinary shares

FirstGroup plc ordinary shares of 5p each

PI C

Public limited company

PPM

The rail industry's Public Performance Measure reflects punctuality and reliability. Trains are deemed punctual if they arrive at their destination, having made all timetabled stops, within five minutes of scheduled time for London and South East and regional/commuter services and ten minutes for long distance trains

RDG

Rail Delivery Group

Road divisions

References to the 'Road' divisions combine First Student, First Transit, Greyhound, First Bus and Group items

ROCE

Return on capital employed is a measure of capital efficiency and is calculated by dividing adjusted operating profit after tax by all year end assets and liabilities excluding debt items

SAV

Shared Automated Vehicles are low-speed driverless vehicles that are shared between multiple users

SAYE

Save As You Earn

SWR

South Western Railway franchise

TfL

Transport for London, the local government organisation responsible for most aspects of London's transport system

TOC

Train operating company

TPE

TransPennine Express rail franchise

TSR

Total shareholder return, the growth in value of a shareholding over a specified period assuming that dividends are reinvested to purchase additional shares